ST PAUL'S COLLEGE
WALLA WALLA, NSW

Acceptable Use & BYOD Agreement

Monitoring & Reporting Statement

St Paul's College monitors and records all network traffic and will restrict access to websites that are inappropriate in a 7-12 educational context or are distracting.

If inappropriate material is accessed, students agree to:
- Not show others.
- Turn off the screen or minimise the window.
- Report the incident to a teacher immediately.

Student Responsibilities (please read through with students)

As a student I will:

- Use my device as instructed by my teacher.
- Bring my device fully charged for use at school each day.
- Keep my password private and not use my account on other student owned devices. – all activity on my account is my responsibility.
- Only use SPCWIFI to access the internet while at school.
- Use email, text message and other chat forums appropriately.
- Always portray SPC values when communicating in any forum.
- Be honest about your online activities at school and home.
- Not conceal my computer activity from my parents or teachers.
- Only capture images and video footage when all parties agree to being filmed/captured (including those seen and heard).
- Represent myself, my peers, my teachers and SPC appropriately when accessing social networking. Be cautious not to defame another person's character, as I will be held responsible for your online communications.
- Be cybersafe by never revealing my full name, address, telephone number, banking details to anyone online. Be aware of the photos, videos, and audio files I display online. Understand that once information is uploaded, I cannot control its use.
- Report all forms of cyber bullying to a teacher or parent.
- Save work on OneDrive to ensure that my files are always accessible and as secure as possible.
- Always use my own work and adhere to copyright laws and regulations.
- Not store, reproduce, or share copyright images, music or video files.
- Always use my device and school devices in a lawful manner.

Student & Parent/Guardian Caregiver Responsibilities

Device Purchase, Setup & Maintenance

- Ensure the device meets the College recommendations in the BYOD guide.
- Maintain the device by keeping the system up to date and working effectively, performing back-ups, antivirus updates and regular power cycling to maintain system performance.
- Report any technical issues to staff/parents.
- Always be responsible for the security of the device. When not in use keep it in a locked locker or in a school bag.

St Paul's College will:

- Do its best to keep the students cyber-safe, through education and encouraging the appropriate use of technology and good digital citizenship. Will attempt to restrict access to inappropriate content.
- Respond appropriately to any breaches of the use agreements.
- Provide members of the College community with cyber safety education designed to complement and support the positive use of technology.
- Welcome enquiries from students or parents/carers/guardians about cyber safety issues.
- Provide temporary access to a loan device in the event a student's device is not working.