

ST PAUL'S COLLEGE

WALLA WALLA, NSW



A Co-educational Christian Day and Boarding School

Policy on Policies

Policy Statement

Definition of policy - a policy may be defined as *a set of broad guidelines for action on a substantial issue. A policy is based on agreed principles and is developed to meet a stated purpose, need or occasion. In essence, a policy gives permission and authority for actions and procedures.*

In order to guide and support the governance & management of the College, the College Board shall ensure that all policies are developed and approved in accordance with this **Policy on Policies**, as well as the **College Policy Schedule**.

Rationale

This policy on policies serves to guide the development, approval and implementation of all operational and governance policies. It also reflects one of the College Board's core governing responsibilities – to approve all school policies. Each policy should comprise the same components which include a policy statement, rationale, principles, responsibilities, and review date.

Principles

Our accepted rules for action include:

- 1 The College Board is committed to the pursuit of the Statement of Purpose as noted in its Constitution
- 2 The College Board is committed to effective governing processes and informed decision-making
- 3 The College Board is committed to excellence and consistency of practice:
 - reflecting the mission and values of the College;
 - responding to the needs of the most disadvantaged and marginalized families in the community;
 - meeting the legal obligations under common law and legislation;
 - meeting the standards of the education sector and professional practice;
 - being faithful to fairness and equity as fundamental criteria in approving policy; and
 - embracing education and training in policy which respects the rights of those who are affected by such policy.

Responsibilities

1. College Board - to approve this Policy on Policies
2. Principal
 - 2.1 to implement the Policy on Policies
 - 2.2 to develop and recommend policies in accordance with College Policy Schedule
 - 2.3 to implement all College policies and external compliance requirements
 - 2.4 to ensure all staff are regularly briefed on policy approvals and subsequent implementation
 - 2.5 to identify the College policy manager
3. College Staff - to ensure all actions and procedures relate to, and comply with, College policy

Review

Every policy will have an approved review date nominated. Policies may be reviewed before the review date in response to relevant changes, or as requested by the Principal or College Board

Approved by College Board: **August 2020**

Review Date: 2023